

MANUAL PAY BUILDER

COMPANY NUMBER				
0	0			

EMPLOYEE NUMBER												T C

PAGE NO				

Employee Name for reference only

Check Number
Old Check Number
Check Date
Beginning Date
Ending Date

Tax Unit
SUI State
Reason
Method
Y/Q Indicator

Screens Will Be Accessed In Following Order

Pays	HTMPA
Special Pays	HTMSP
Taxes and Deductions	HTMTD
Balance Details	HTMCK